

**Michigan Association of Teacher Educators Minutes**  
**January 11, 2008**

Attendance: Sandy Alber, Karen Bolak, Barbara Gorenflo, Beth Johnson, Motria Kraus, Tim Larrabee, JoAnn Snyder, Kathy Walsh, Olivia Williams, Donna Wissbrun

Introductions & greetings – Following a welcome from Tim Larrabee board members introduced themselves

Agenda review & approval – After a review of the agenda, elections to board positions was added to the agenda. Moved by Barb Gorenflo & seconded by Karen Bolak that the agenda be approved. Motion carried unanimously.

Approval of November minutes – Donna Wissbrun moved and Kathy Walsh seconded that the minutes be approved as presented. Motion carried unanimously.

Announcements & Communications – Donna Wissbrun redistributed the MATE Constitution, a newsletter from Tim Melton and shared a letter from ARC requesting funds. A decision on funds to ARC was tabled. The card for Mary Ann will be delivered. Tim Melton will hold community forums on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of each month. They are at 8am. The 1<sup>st</sup> Monday is at Fino's Coney Island at 450 N. Perry in Pontiac. The 3<sup>rd</sup> Monday is at the Toasted Bun at 3343 Aurburn Rd. in Auburn Hills. Donna will attend and represent MATE. She will report back in February.

Treasurer's report – Report will be forth coming. Treasurer is ill. Tim moved & JoAnn seconded that we send a card to Pam. Treasurer will verify that \$100 to the ATE Bob Roth fund and the ARC Special Olympics, as approved in prior meetings has been sent.

Old business:

Kaplan Scholarship Committee – Sandy, Ilene and Donna will report to the board at the April 11 meeting about criteria, distribution of funds and informing potential recipients about the awards. Len will match funds.

Creation of MATE brochure was moved to the March agenda.

Partnering with other MI organizations – Tim will contact Steve Barbus and Joan Smith to discuss possible collaborative efforts. JoAnn & Tim will work out forwarding DAR-TEP information. Olivia Williams will contact Donna Hamilton by email to check dates of other conferences.

MATE website – Board directory needs to be updated. Discussion of PayPal was tabled.

Fall Conference Report – Sandy Alber gave a fiscal report to the board about the fall conference.

New business:

Board resignations- Tim announced that Karen Edwards and Lorraine Berak were no longer able to fulfill their current positions. Formal letters of appreciation will be sent by Donna. Moved by JoAnn and seconded by Beth Johnson that we give Lorraine an appreciation gift costing between \$50 & \$100. Discussion. One possibility is a donation in Lorraine's name to the Kaplan Scholarship fund. Motion carried. Sandy and Mortia will serve as co-editors of the next journal until a new editor is appointed. Beth Johnson and Hal Dittenber's positions as Members at Large for Univeristy and Schools were switched to more accurately represent their connections in the field.

MATE retreat – Mortia Kraus reported on tentative plans for a retreat. The board discussed a retreat. Karen Bolak moved that the members of the retreat committee who wished to continue to work on the retreat meet and plan a June retreat. Additionally, she moved that all suggestions be sent to Karen prior to the end of January 2008. Seconded by JoAnn. Discussion. Sandy suggested we contact MEA for space and a facilitator. Motion carried unanimously.

MATE attendance at ATE- Attendees will be Sandy, Tim, Beth and Kathy. Tim will take Barb's place as ATE delegate. It is expected that Ilene Ingram will also attend as a MATE delegate.

Spring Student Teacher Conference. Sandy will contact Bob Howe about keynote address. Sandy will contact Bess Kypros about the possibility of moving the date to March 14<sup>th</sup> or a date near that date. Sandy and Olivia will continue to plan the conference.

2008 meeting locations. Discussion. Meetings will occur as planned.

Standing Committee Reports – Donna noted the importance of written reports from all committees and ATE delegates.

Tom Kromer submitted an oral report via JoAnn. We have about 30 applications/tapes from fall semester.

Other committee reports were delayed until March.

The meeting was adjourned at 12:45 p.m.

Respectfully submitted by,

Sandy Alber