



Michigan Association of Teacher Educators (M.A.T.E.)

(<http://www.MichiganATE.com>)

Executive Board Meeting Minutes

Friday, September 4 2009

12:00 pm – 2:00 pm

Kathy's House

5224 Kierstan Dr.

Brighton, MI 48114

Host: Kathy

M.A.T.E. is dedicated to promoting knowledge and understanding of the teaching profession, to working with groups that work to improve teacher education, and to promoting needed changes in teacher education for the ultimate benefit of all students.

- Members present: S. Alber, D. Anderson, B. Gorenflo, I. Ingram, B. Johnson, T. Larrabee, D. Martini, L. Nowicki, K. Walsh, D. Wissbrun
- Members absent: K. Bolak, L. Corbett, Y. Kim, M. Kraus, C. Logan, W. Spalteholz (O. Williams? Anyone else?)

- Meeting called to order at 12:50pm
- Introductions and greetings
- Agenda reviewed, amended, and approved.
- June 2009 Minutes:
 - Approved with revision of spelling errors in board members' names
 - Moved by Wissbrun, seconded by Ingram
- Announcements/Communications
 - Wissbrun paid and was reimbursed \$20 for MATE's non-profit status. The form now requires 3 Director names on the application. Wissbrun submitted her name along with Alber and Larrabee
 - Evelyn Kaplan has colon cancer and is not doing well. MATE has already sent a card. It was suggested that personal cards from board members would be appreciated. The Kaplan's home address and phone were read to the board.

- There was a discussion regarding e-mail. Anderson inquired about voting by e-mail as he will be unable to attend meetings on a regular basis. Johnson urged board members to promptly respond to MATE-related e-mails in order to keep issues moving at an efficient pace. Wissbrun reminded responders to be judicious when replying to all. When appropriate, reply to sender only.

- Treasurer's Report
 - We have a balance of \$2319.06. We have one membership check to be deposited.
 - Check #1078 should be voided as it was not used for its intended purpose and has been destroyed.
 - Wissbrun's election material costs of \$202.62 also included sending out MATE applications and other materials at the same time.
 - This year's budget should be based on a membership of approximately 80 given we currently have 66 members – prior to the fall conference.

- At a subsequent board meeting, the board will need to address the future of providing monetary gifts and honorariums for board members and associates who have contributed to MATE.
 - Larrabee will send Martini copies of prior annual budgets
 - Alber moved and Nowicki seconded approval of the Treasurer's report as submitted. Motion carried.
- Old Business
 - Fall Conference Report
 - EMU requires an EMU employee to sign for facilities. Gorenflo will work with Nowicki to accomplish this task.
 - EMU will require a deposit for the facilities. There is a schedule of diminishing refunds should the reservations be cancelled as the deadline approaches.
 - Expenditures include \$110/room with multimedia technology; the largest single budget item is food.
 - 25 registrations are guaranteed by the TCATTE grant.
 - There will be 3 tracks: Student Teachers, PreK-12 Teachers, Teacher Educators.
 - Conference registration fees were set as:
 - Regular members \$50
 - Conference + Reg. membership \$85
 - Non-members (reg.) \$90
 - Student MATE Members \$40
 - Conference + Student membership \$60
 - Student Non-members \$75
 - Larrabee moved, Alber and Gorenflo seconded. Motion carried with one dissenting vote.
 - The flier needs to clearly indicate target audience and indicate that secondary school teachers may apply for the grant/scholarship.
 - The 2010 Fall Conference should be added to next month's agenda.
 - Alber will work with Nowicki on the 2010 conference.
 - New Business
 - Office of Gifted and Talented Education, asking MATE to pay for an ad in their brochure
 - Given our limited budget, Walsh will respond to request and encourage them to contact us again next year.
 - Bringing Linda Silverman in collaboration with MATE and EMU
 - Currently, MATE does not have the funds to co-sponsor this event.
 - Bolak sent in written reminder that JoAnn Snyder, Hal Dittenber, and Tom Kromer have not been formally recognized for their contributions to MATE.
 - It was suggested that a membership to someone could be given in their name.
 - A plaque or certificate is also a consideration.
 - Discussion was tabled to the next board meeting.
 - Standing Committee Reports
 - ATE Liaison/Delegates
 - The 2010 Winter ATE conference in Chicago will held February 16th
 - ATE held a successful summer conference
 - All MATE officers and Delegates must be current ATE members
 - Student Teacher/Intern of the Year
 - We need to spread the word to all student teachers
 - We need to know when universities are scheduling their large meetings.

- We need to get a flier out for the competition ASAP
 - We can only advertise \$1000 first place prize money, as we have not yet budgeted MATE funds for other winners.
 - First place winners will be asked to write a short article for the newsletter
- Journal
 - We hope to find a co-editor to serve as apprentice for the next 2 years – until Beth becomes President, so they can take over.
 - An editorial board should include at least one representative from each university such that submissions from one institution can be reviewed by someone from a different site.
 - The editor may create a list of MATE Board members’ areas of expertise to assist in the allocation of manuscripts for review.
 - Alber will send Johnson all her notes and materials regarding the journal.
 - Other journals are sponsored by universities on a 2-year rotation.
 - Is going online an option? Benefits? Costs?
 - Some view online journals as less prestigious, though that is changing
 - It is cheaper to produce and disseminate
 - Can be more widely disseminated
 - Can be published in PDF format
 - Johnson and Anderson will develop a proposal for the next meeting.
 - We have 2 submissions in hand, and may have another on the way.
- Newsletter
 - Kim will be asked to provide board members with specific cut off dates for submitting articles/committee reports.
 - Perhaps a page of the newsletter could be dedicated to Student Teachers.
 - Mentorships (sorry I don’t have more on this in my notes, and I don’t recall the details of this suggestion)
- Professional Development
 - See fall conference report above
- Legislative/Policy
 - No report
- Membership
 - Student membership fees shall be increased to \$20. A \$5. service fee will be added for paying online to cover Reg Online service fees to MATE. Larrabee moved, Anderson seconded, motion carried.
 - New members must be called to get them actively involved.
- Other items
 - None offered
- Meeting adjourned at 3:13pm

Respectfully submitted by Tim Larrabee